



Freight Incident Report

Name:

Company:

Contact Number

Fax

Email

Customer Number.....

To whom did you first report the problem?

When did you first notice the problem?

Were the goods appropriately packed? please describe

Date office informed:.....

Goods picked up from.....

Date of booking:.....

Date goods picked up.....

Goods delivered to:.....

Date of delivery:.....

Was The VicFast Driver made aware of the problem at the time of delivery

Consignment note number:

Is the consignment note marked for insurance? Yes/No

Was insurance requested at the time of booking? Yes/No

Is the consignment note signed by the receiver? Yes/No

Where are the goods now?

Nature of damage/loss:

Insurance amount \$

Cost of repair \$

Please attach a copy of the invoice repair quote

Signed:.....

Date:.....

Office use

Scanned
Image
Ask driver
Depot check
Freight track
comments